

## POLICY

# Governance and Corporate Affairs

P	olicy	No.	GOV-	2018-	-003
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Reference:

Manual on Corporate Governance

Effective Date as approved by BOD on 05/25/2017

**Amended on** 07/27/2018

### 1. Purpose

This policy defines the guidelines to promote diversity in the composition of the Board of Directors.

**BOARD DIVERSITY** 

#### 2. Scope / Coverage

This policy covers all Directors and its compliance will be observed by the Corporate Governance Committee in particular and the Board of Directors in general.

#### 3. Policy

We value, promote and observe a policy on diversity in the composition of our Company's Board of Directors to reinforce its effectiveness in providing strategic direction, oversight and compliance with laws and regulations.

#### 4. Guidelines

- 4.1. Diversity in age, gender, ethnicity, experience, field expertise, and personal qualities shall be considered by the Board as it installs a process of selection to ensure a mix of competent directors and key officers. Diversity will foster critical discussion and promote balanced decisions by the Board by utilizing the difference in perspective of its directors.
- 4.2. The Company, recognizing the important role of women with appropriate and relevant skills and experience that can contribute to the diversity of perspectives in the Board, undertakes to have at least two (2) women directors sit in the Board.
- 4.3. Annex A below shows the Board Matrix of the Corporation indicating the Directors' respective age, gender, educational attainment, business and other related expertise.
- 4.4. The diversity representation of the Board will be part of the annual performance and effectiveness evaluation of the board and committees. The Corporate Governance Committee will include this in its report to the Board of the final results of the annual performance evaluation.

#### 5. Procedures

- 5.1. The Corporate Governance Committee or its assigns, in the performance of its nomination function, may contact third party professional search firms to help identify candidates for possible on-boarding, taking into account the guidelines mentioned in item #s 4.1 and 4.2 above. This exercise may be done when the need arises, i.e. in case of a vacancy in the Board.
- 5.2. In accordance with dislosure rules of the regulators, appointment of new Directors and Officers shall be timely disclosed to the Philippine Stock Exchange and the Securities and Exchange Commission. Likewise, the statement of beneficial ownership of shares shall be submitted to the SEC and the PSE.



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## **BOARD DIVERSITY**

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For questions and/or clarifications, please contact Liz Tan or Michelle Hernandez at extension 2111 and 8812, respectively, or email <a href="mailto:governance@bellecorp.com">governance@bellecorp.com</a>.

#### Annex A – Belle Board Matrix

				INDUSTRY EXPERIENCE / EXPERTISE / COMPETENCIES																			
NAME and DESIGNATION	AGE	GEN DER	EDUCATIONAL BACKGROUND	Accounting /	Anti- Money Launde ring	Bank- ing	Cons- truc- tion	Corp. Gov.	Econo- mics	Fin- ance	Hospita- lity / Leisure	IT / Comm	Insu- rance	Invest- ment	Internal Control	Law	Manage- ment	Manufac- turing	Mining	Real Estate	Retail	Risk Manage- ment	Sales & Marketi ng
Emilio S. De Quiros, Jr.			Bachelor of Arts in Economics																				
Chairman	69	М	Master of Arts in Economics		✓	✓		✓	✓	✓			✓	✓			✓		✓	✓		✓	
Non-Executive Director																							
Willy N. Ocier		М	Bachelor of Arts in Economics																				
Vice-Chairperson	61							✓	$\checkmark$	✓	✓	✓		✓			✓			✓	✓	✓	✓
Executive Director																							
Elizabeth Anne C. Uychaco			Bachelor of Arts Degree																				
Vice-Chairperson	62	F	Master in Business Economics				1	/	/	/ /	/ /	1	1	1			1	<b>✓</b>		<b>√</b>	1	<b>√</b>	
Non-Executive Director	02		Master in Business Administration				·	•	•		ľ	ľ	•	·				·		•	·	·	
Manuel A. Gana			Accounting Degree																				
President & CEO	61	М	Economics Degree	<b>√</b>	<b>✓</b>	/		/	1	/ /	1	✓		1	<b>✓</b>	1	1	<b>✓</b>	1	<b>√</b>		1	
Executive Director	01	IVI	Business Administration  Degree	·	·	·		·	•	Ĭ	·	·		·	·		j	·		•		·	
Arthur L. Amansec			Bachelor of Arts Degree																				
Non-Executive Director	71	М	Bachelor of Laws Degree					✓	✓	✓			✓	✓		✓	✓			✓		✓	
			Master of Laws Degree																				
Gregorio U. Kilayko, Jr.			Bachelor Degree																				
Independent Director	63	М	Master in Business Administration	✓	✓	✓		✓	✓	✓	✓			✓			✓			✓		✓	
Jacinto C. Ng, Jr.			Bachelor of Science Degree	<b>✓</b>	<b>✓</b>	<b>✓</b>	<b>✓</b>	✓	✓	✓				<b>✓</b>			<b>✓</b>			✓			✓
Non-Executive Director	49	М	Architecture								✓											✓	
Jose T. Sio			Accounting Degree																				
	79	М	Master in Business	✓	✓	✓	✓	✓	✓	<b>✓</b>	✓			✓	✓		✓		✓	✓	✓	✓	
Non-Executive Director			Administration																				
Amando M. Tetangco, Jr. Independent Director	65	М	AB Economics Degree  Master in Business  Administration  Master in Public Policy &  Administration		✓	✓		✓	✓	✓		<b>✓</b>		✓			✓			✓		✓	
Cesar E.A. Virata Lead Independent Director	87	М	Bachelor Degree in Mechanical Eng'g. Bachelor in Business Administration Master in Business		<b>✓</b>	<b>√</b>	<b>√</b>	<b>✓</b>	✓	<b>√</b>	<b>√</b>	<b>√</b>		<b>√</b>			<b>√</b>			<b>✓</b>		<b>√</b>	
Virginia A. Yap	66	F	Administration  Bachelor of Science Degree	<b>√</b>				<b>√</b>	<b>√</b>	<b>√</b>		<b>√</b>		<b>√</b>			<b>√</b>			<b>✓</b>		<b>√</b>	
Non-Executive Director	00		Commerce, Accounting Major					Ĺ			<u> </u>					oxdot					Ш		